



National Institute of Aerospace  
Office of Education and Outreach  
1100 Exploration Way  
Hampton, Virginia 23666

January 2020

**To Shelley Spears, Director of Education & Outreach at the National Institute of Aerospace:**

I would like to offer this letter of support for the \_\_\_\_\_  
(University)

team competing in the 2020 Breakthrough, Innovative, and Game-changing (BIG) Idea Challenge. The project,  
titled \_\_\_\_\_  
(Project Title)

and led by faculty advisor \_\_\_\_\_  
(Faculty Advisor Name)

has the full support of \_\_\_\_\_  
(Department, Laboratory, or School of Signee)

Facilities and equipment at the university will be made available to the faculty advisor and student team members as needed to successfully design, build and test and complete their sample lunar payload project. We understand the full research and results of the team's project will be presented during the BIG Idea Challenge Forum, tentatively scheduled for October 6 – 8 2020. Assistance will be provided to facilitate processing stipends and ordering any necessary parts and supplies through approved university channels. Academic accommodations, if necessary and requested in advance, can be made so student participants may attend the BIG Idea Challenge Forum.

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Signature

(Print, sign, & scan; insert signature image, or open with Adobe Acrobat Reader to sign)

\_\_\_\_\_  
Date